



Case Number: \_\_\_\_\_
Date Action Submitted: \_\_\_\_\_

STUDENT INFORMATION:

Name: \_\_\_\_\_
Address: \_\_\_\_\_
City State Zip

G#: \_\_\_\_\_
E-Mail: \_\_\_\_\_@masonlive.gmu.edu
Home/Cell Phone: \_\_\_\_\_

Status: FR SO JR SR Non-Degree Guest Matriculant

ACADEMIC REQUEST: (check one request)

- Total Withdrawal\* +(all courses)
Late Course Withdrawal\* + Specify Course:
Study Elsewhere + (permission not required for Non-Degree students)
Credit Overload +(over 18 credits) Specify total amount of credits to be taken:
Re-enrollment (Required for students below a 2.0 cumulative GPA)
Suspension Override
Return from dismissal (only if returning as an undeclared student. All others report to their intended major department)
Other

\* Requests involving tuition refunds or waivers must be directed to the Student Accounts Office as well.
+ If you are receiving some form of Financial Aid, please review your status with the Office of Financial Aid before pursuing this action request.

REQUEST INSTRUCTIONS:

The following information must be completed and submitted with this form before your request will be considered.

- Meet with an academic advisor in the Academic Advising & Transfer Center
Type, on another paper, the details of your request including dates and appropriate references.
Include all relevant documents with your appeal
Return completed form with documentation to 3500 SUB I or fax it to 703.993.2478

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ADVISOR SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

DEPARTMENTAL USE: Date Action Taken: \_\_\_\_\_ Action Recommendation: \_\_\_\_\_