

MAAN Steering Committee, 4/29/2106

1. Lynn Wildman asked for nominations for Co-Chair as her term is ending next month; Erin nominated Sara Montiel and Lynn nominated Stephanie Barnett; both were not present at the meeting so Lynn will reach out to them to see if they accept their nominations.
2. Advising Assessment Summit – Terri proposed a joint effort between MAAN and CAART to run an assessment summit in Fall 16. The plan is to invite NACADA faculty member, Rick Robbins to run the sessions. MAAN is requested to support with manpower and also financial help of approx. \$200. This money would be used to buy name badges and large post-it boards. Due to financial constraints, the event would be open to only about 100 people. Lynn mentioned that MAAN could consider supporting this as a professional development opportunity in lieu of having something with the AAOY luncheon.
3. Jon, Erin and Lori met to discuss the peer nominated advising award and possible HR support. Jon proposed that the award be called Jade Baricelli Spirit of Academic Advising Excellence Award, after Jade who spearheaded the formation of MAAN. They have a working document about nomination criteria, selection committee, etc, which they will circulate within the steering committee for comments. On track to have this in Fall with the HR awards ceremony. HR can help with marketing. If we make this a departmental award then we will have more control over the nomination and selection but we would also need to sponsor the award. This could be a plaque or a certificate.
4. Jason proposed conducting a survey to understand the effectiveness of advising systems. This suggestion came out of the recent email interaction on the MAAN listserv about the progress bar indication. The idea is to survey the members on what topics are appropriate to be posted on the board and which subjects would need a more formal/ detailed reply and could be tackled in LOLs etc.
5. Jason also proposed that writing the MAAN newsletter be a part the incoming co-chair's duties on 6 month cycles.
6. Jason also talked about the Academic Experience Panel. This will part of the orientation sessions over the summer. The panel will meet with students in the morning on day 1 of the orientation and with parents in the afternoon to understand their expectations. Wayne pointed out that the language on the flyer should match with the current published literature so that there are no conflicts.
7. Wayne announced that Julia Brown from NOVA wants to bring together a small group of advisors from NOVA and GMU to evaluate student transition/transfer experience. She has requested that there be at least one representative from each school (if possible) to get the conversations started. For now this would mean representatives from the steering committee. This is set for June 3rd.
8. Internal Committee updates:
 - a. GRAS met once and will probably meet again after the current semester ends.
 - b. LOL extra with the Ombudsman went well.
 - c. Troy will take over the leadership of RAW.
9. External Committee updates: APAC – FERPA form is up and running. Selective withdrawal online forms worked out well with a small rejection rate. Deadlines do not work for MASON Korea. Talks are on about altering LOA policy to accommodate KOREA military requirements. Also change the order of signatures on the LOA form so that the advisor and dean signatures are at the bottom after housing, FA, etc. The next

orientation stakeholders meeting is on June 7th. The advisors could possibly meet to discuss “Best practices at orientation” or conduct and LOL.

10. Wayne has requested that all committee chairs send him budget requests for 2016-17
11. Jeannie has sent a copy of a flyer about an online firm soliciting students who need HW help, solutions, etc. They even offer to take online classes for the student. She took the flyers down as soon as she saw them and has requested other advisors to do the same and remind students about honor code policy and ferpa violations.
12. Registrar’s office: Conversation returned to the progress bar on DE. There is a possibility that we could remove it or hide it. There is also the thought that maybe we don’t explain its use well enough to students which leads to confusion. The “Applied to graduate” tab will now have the capability to include a status message so Megan is looking for help with the language to use to give the students an idea of the status of their graduation application.
13. Liz has been approached by VCU about creating a google hangouts group for NACADA affiliated MAAN type groups at other universities. This will probably include ODU, VCU and GMU for now.