December MAAN Steering Committee Agenda  
December 16, 2016

1. Voting for the Co-chair of MAAN was conducted once quorum was achieved. The nominees were Troy Lowery, Smriti Kansal and Lori Yi. The winner was Troy Lowery. He will be the Co-Chair with Sara Montiel starting January.

2. Liz KO presented her dissertation research before the committee: To collect data, she hopes to run a survey in Feb 2017 after obtaining IRR approval. She hopes to have at least 1000 students respond to the survey covering different programs/schools and 60-70 advisors amongst them. She may reach out to advisors individually and have them send out the survey on her behalf or we can share our list-serv with her and her advisor can send it out.

3. **External committee involvement and information sharing**  
   - APAC – re-enrollment paperwork deadline if the first day of classes. This automatically changes the student’s catalog year so CoM form needed to be sent with this form. Advisors asked if they can include a check box on the re-enrollment form to retain catalog year. Or asked if an email would suffice to request that catalog year be retained in lieu of the form. There are also talks about moving the three attempts rule to be a university policy.
   - CUE – RECR courses have been approved to be taken as electives by COS and CHSS to meet 120 credit hours requirement. There is also discussion going on about Commencement vs Convocation and what happens in which ceremony. There are new dates being considered which will be implemented starting 2018.
   - RAC – Mason 20-21 has begun promoting early action decisions. April admissions events will be more interactive.
   - Orientation Stakeholder – The next meeting will be January to iron out all the details.

4. **Internal subcommittee updates**  
   - AMP is planning lots of social activities in between monthly meetings.
   - GrAS needs to be re-visited in light of Stephanie’s role in GAGAA
   - LOL – They are meeting next week to plan out spring sessions.
   - MAC has winter sessions planned for Jan 12th and 13th with ADV 101, 102 and 103. Springs dates will be worked out after the break. The marketing team also plans on running targeted campaigns with different schools that are hiring a lot of new advisors. MAC certificate ceremony did not happen this year due to changes in HR but we are hopeful it will start again. In the meantime the recipients will get a shout out in MAAN newsletter, MAAN listserv and also a letter signed by Jeannie will be sent to the supervisors.

5. **Announcements**