July 31, 2015

MAAN Steering Committee Meeting Minutes

Agenda items:

1. **Budget update and discussion – Wayne Adams**
   a. SOB and CVPA confirmed for 2 years
   b. Still missing COS
   c. Requested one time contribution from CAART
   d. We are almost out of t-shirts. Possible redesign opportunity?

2. **Proposed change to bylaws – Liz Kalinowski**
   a. Changed wording in two places
   b. To vote on changes next meeting

3. **Engaging advisors on other campuses**
   a. Mail RAW materials
   b. Distance Ed component to MAC?
   c. LOL?
   d. A suggestion was made to bring in some advisors from other campuses to a steering committee meeting
   e. Staff Appreciation day involvement and MAAN table at HR sponsored events

4. **Orientation follow up and discussion – Wayne Adams**
   a. No academic focus
   b. Math placement test badly timed
   c. Advising should happen after 101s
   d. Orientation was way too long
   e. Students were exhausted and overwhelmed
   f. 101 was cut short for CHSS
   g. Mason Core courses filled and students were not adequately prepared with alternatives

5. **Committee calendar considerations – Ann Ludwick**
   a. Add monthly steering committee meetings to Mason calendar
   b. Add 25LIVE registrations to MAAN, Advising

6. **Peer coaching – Ann Ludwick**
   a. 1 hour informational training session in August

7. **Peace Corps Prep**
   a. Request for members to review program and provide feedback
   b. Can there be a transcript notation?
   c. Any possibilities of students getting a Minor as well?

8. **Research Subcommittee**
   a. Decision made to disband
Announcements:

1. October 5-9 RAW
2. Jason taking over website
3. maan.gmu.edu in the works
4. Welcome Week Fair on the first day of classes
5. MAC had a successful summer
6. Newsletter – contact Wayne due to Brydin’s departure
7. CVPA full time advising position open for film and video studies.

Next meeting **August 21** at 10AM. Meet at the Mason statue wearing a MAAN shirt!