MAAN Steering Committee  
September 28, 2018  
Minutes

In attendance: Heather Anderson (Honors); Marty Abruzzo (SIS); Sara Montiel (SIS); Leslie Durham (SCAR); Smriti Kansal (VSE); Lori Yi (FAVS); Hermione Pickett (CAART); Michelle Gnoleba (CEHD); Maria Perez-Brodeur (CHHS); Lauren Wagner (CVPA); Barbara Moorman (BUS); Mary Slone (CEHD); Jason King (CAART); Sharon Spradling (SIS); Cheryl Howe (VSE); Rick Gray (NSFP); Erica Marquina (GLOA).

1. Budget  
   a. Three initiatives for budget in the next year:  
      i. Enhance initiatives MAAN is already supporting  
         1. See how the ads in the academic planners are doing and decide if want to contribute to purchase in the future.  
      ii. Professional development for Mason advisors  
         1. Create a subcommittee to manage a budget for professional development that would also be charged webinars, NACADA membership scholarship, professional development day and tabling discussion on Advising Excellence HR award.  
         2. Call for volunteers to become members of committee: Mary, Barbara, Lauren and Maria.  
      iii. Support events that connect students with advisors  
   b. Table discussion on how to decide which webinars we will order.

2. Partnerships with Student Government  
   a. SGA requesting more collaboration with MAAN  
   b. Leslie Durham and Michelle Gnoleba agreed to meet with them  
   c. Ideas for connecting with Student Government: Ben Endres student advisor for Student Government

3. Discussion about distribution of information on the MAAN listserv (Leslie)  
   a. Discussion about ownership of Listserv – do we sanction messages before sending out or send reminders about Listserv policies?  
   b. Leslie will draw up language on proper usage of listserv to come out when new members sign up and to be released on listserv once a semester

4. Inviting a Graduate Academic Advisor to join the meetings (GrAS)  
   a. Update: new iteration of the group has begun meeting. Focus will change from graduate advising to graduate student “advocacy” with members of the group ranging between campus partners that are involved in multiple aspects of graduate education. More information to come.
5. Updates/information share from those who attended the UL Staff meeting
   a. Different presentations of different UL offices that rotated twice. Opportunity to share successes and challenges. Opportunity to give more insight.
   b. Question posed about MAAN relationship with EIP and STEP.
   c. Question about an office of Student Success lead by Adrienne Thompson.

6. External Committee Involvement and Information Sharing
   a. AAC – updates on Patriot Success survey Sept. 24 – Oct. 5; pre-health advisor, new generic email prehlth@gmu.edu and can go to prehealth.gmu.edu. Mason faculty and staff can join the listserv (currently managed by Terri Bevilacqua).
   b. APAC – faculty senate will re-evaluate when withdrawal periods occur.
   c. GAGAA – unclear if still meeting
   d. RAC – meets next week
   e. Orientation Stakeholders – colleges received college-specific data. Conversations about extended orientation experience and preliminary discussion of Weds – Sat. model.
   f. Discussion to add Off-Campus Advisory Board to External Meetings. Lauren Wagner can represent MAAN.
   g. Heather shared that surveymonkey and Google forms use will not be allowed at university and Qualtrics is permissible so will likely need to migrate soon.

7. Internal Subcommittee Updates
   a. AMP – Current fourth cohort. Highly attended social event last week.
   b. LOL – Global Gateway LOL occurred this week. See upcoming LOLs on the MAAN webpage.
   c. MAC – 5 out of 6 sessions were full. Sticking with method of offering only 1 of each session each semester.
   d. RAW – fall 2018 dates are Oct 8 – 12; call for volunteers to chalk, kiosk, and guerilla market. Cheryl Howe is the new co-chair of the committee.
   e. Social – next Friday is Coffee Connect at Argo Tea.