

AGENDA

MAAN Steering Committee

June 26th, 2019

Student Union 1508

10:00am-12:00pm

1. Activity...
2. Treasurer report - **Lori Yi**
 - The 2019 fiscal year ends in June. Because of a delay with the Bookstore ordering the laptop, this \$800 charge will go on the 2019-2020 fiscal year.
 - a. MAAN- College/School Funding Request FY21-23
 - Undergrad Ed is trying to fund us per year (not a 3 year commitment). There would not be a commitment unless we ask for it. Something we still need to discuss with the Steering Committee.
3. STEP 2019 update- **Vanessa Correa**
 - There are 31 students in the 2019 cohort. These students attended last week's orientation and are currently in their second week of the program. Classes started on Monday and they have participated in various team- and community-building activities.
 - The STEP program aims for at least 40 students in next year's cohort. Additional funding from the state will allow these students to take two classes during the summer. Previous offerings have included courses from Communications, Honors, Geography and Geoinformation Science, History, and Music. Vanessa may reach out for additional class suggestions in the upcoming months.
4. VSE representation on the MAAN Steering Committee- **Smriti Kansal Patwardhan**
 - Cheryl and Smriti have been representing VSE on the steering committee. They hope to add a third representative as is allowed within the bylaws, but have not determined how to select this individual.
 - The bylaws indicate that representatives should be elected by the College.
 - The bylaws will need to be updated to reflect the changes in CAART.
 - The CAART website will change and may move.
 - The MAAN items currently stored in CAART may need to be kept in another location starting in the fall.
 - A list of current MAAN steering committee members is on the MAAN website.
 - A request was made to review the list of people on the steering committee and update this list. If members are unable to attend, perhaps other individuals can represent those units.
5. SIS Internal Academic Advising Student Survey Results-**Sara Montiel**
 - SIS administered a paper advising survey during the spring semester. 340 students were advised and 73 responses were collected.
 - Surveys were completed immediately after completion of an advising session, and were taken at the front desk, not in front of the advisor.
 - Previous electronic surveys had low completion rates.

- The survey was double-sided. Only 63 students completed the back side so the response rate drops for those questions.
- Results
 - The majority of advising appointments were scheduled online.
 - Impact of advising/advisors feedback was overwhelmingly positive.
 - >70% found the advising experience helpful, while ~27% expressed that it was not helpful. SIS hopes to further explore these results.
 - Even the 20% who indicated that their advising experience was not helpful still believe advisors advocate and serve as point of contact, encourage accountability, connection and leadership opportunities, inclusivity and respect for diversity.
 - The majority of students reported interest in refining their professional development skills and learning how to discuss their majors with potential employers.
 - Course offerings
 - The department was surprised to find that students were not very interested in online course offerings. ~30% were not interested in taking online courses.
 - They were also surprised that the majority of INTS majors take classes full-time and only a small percentage are part-time students.
 - This feedback will be shared with departmental faculty to inform future scheduling decisions.
- Follow-up discussion
 - SIS will tweak future surveys to increase validity and gather more information.
 - Not many departments currently survey students, or survey them as extensively as SIS. It is important to get more information on the impact of advising from units across campus to share evidence of services provided and student satisfaction.
 - Departments with a combination of professional and faculty advisors expressed difficulties differentiating between the two experiences in past surveys.
 - Strategic phrasing of questions can indicate where gaps currently exist and inform where partnership between advising and coaching should be.
 - Terry shared that the IRR website has advising data in graduating senior survey. Survey includes questions on advising influence. Some information is global, while other information is college-specific.
 - Degree completion times can be mapped on top of graduation surveys, but are not college specific.
 - Sophomores and juniors are surveyed biannually regarding their advising experiences. The results of the 2016 and 2018 surveys were shared with advising liaisons. Another survey should be administered in Spring 2020.
 - Vanessa mentioned surveying STEP and LLC students. These units consistently refer students to their academic advisors. Surveys can be administered in UNIV110 and UNIV150 classes, which should result in high response rates.

6. Global Education Office non-voting member request-

- A request to add a GEO non-voting member to the committee was made.
- To continue to build community and connection, both MAAN and MAC need more engagement and involvement.
 - In reviewing bylaws, we may want to incorporate University Life and non-University Life offices. As the university culture evolves, MAAN is moving into a new phase and needs to consider what components of the organization will allow interaction with other units

and which ones will allow academic advisors to continue to have important conversations.

- The purpose and goals of other external subcommittees may need to be revisited.
- This request will be tabled until after committee reviews the current bylaws and decides how we want to update MAAN and representation to reflect recent/upcoming changes to include academic affairs and student affairs partners across campus.

7. IPAD Donation from CAART- **Michelle Séki**

- CAART is donating iPads for advisors to borrow for events.

8. MAAN questions to the MCN

- Proposal for writing a letter from MAAN to the MCN leadership team. This letter would share MAAN's mission and alignment with NACADA, as well as outline questions about this initiative. This proposal was supported by committee members.
- A suggestion was made to review NACADA's literature on success coaching so the letter can be more impartial.
- Members requested that this letter outline questions, as well as request a meeting with leadership team to receive answers and have our voices heard, as well as identify ways that coaches would best interact with individual colleges.
- A message will be drafted and shared with steering committee members to review before sending.

9. Academic Unit/Department Informational Share

- No updates reported.

10. External Committee Involvement and Information Sharing

- a. AAC – Has not met.
- b. APAC – Has not met.
- c. GAGAA – Has not met.
- d. RAC –
 - Overall, enrollment is up by 100 students. However, melt (students depositing at the university but not enrolling/attending in the fall) appears to be trending with out of state students. Transfer numbers are lower.
 - Admissions is heavily marketing the ADVANCE program to high school students. It is unclear if this will impact freshman numbers in the future.
 - Admissions would like to know what info sessions or department site visits units currently provide to prospective students. This information can be shared with the college's RAC representative.
 - Exploratory numbers have gone down significantly in recent years. With the SER potentially resulting in students entering the university as exploratory, how will this impact our numbers?
- e. Orientation Stakeholders – Has not met.

11. Internal Subcommittee Updates

- a. GRAS – No updates.
- b. AMP – The applications for mentors and mentees are currently available. If you're interested in becoming a mentor, please apply.
- c. LOL – No updates.

- d. MAC – MAC extension training/Student Services Update is scheduled for August. There will be lots of updates from units across campus. The goal is to make this an annual training.
- e. RAW – No updates.
- f. Social – No updates.
- g. Web Team – No updates.
- h. Professional Dev. – Committee hasn't met recently, but plans to pick up again in the near future.

12. Things that didn't get put on the agenda, but need to be said.

- Joan recognized as Tau Sigma advisor.

13. You "Deserve it Award"

- Lori Yi gave the award to Smriti.

Upcoming Meetings:

Location: SUB 1, 1508 from 10:00 am-12:00 pm

July, 26th
August, 30th
September 27th
October 25th
November TBA
December 13th

Brain Teaser

It's as light as a feather, but the strongest person can't hold it for more than five minutes. What is it?