MAAN Steering Committee Meeting: July 27, 2018

1) Budget Goals
   • Discussion on spending priorities/ideas/wishes, given size of budget ($3500) and relatively small expenditures from existing sub-committees
   • Advisor development-focused ideas
     o Guest speakers (NACADA)
     o Webinars for entire advising community (similar to spring NACADA webinar)
     o Professional Development Day
       ▪ Terri B. has submitted a request to the Provost’s Office for funding related to holding an event every (other) summer for all Mason advisors
     o Advisor book club
     o Larger events would need to engage faculty and professional advisors alike
   • Advising promotion-focused ideas
     o Advising ads in Mason publications (ex: UL planner) – need more lead time for this in the future
     o Cross-College advisor meet and greet (for students)
     o Minors fair (in collaboration with meet and greet?)
       ▪ Assad has dubbed this event “Fairnado” because...he’s Assad
   • Budget could also be spent on technology to support MAAN initiatives

2) Scholarships
   • Total of three applications received for the NACADA membership scholarships
     o 10 scholarships were available
   • Suggestions for improving process next time:
     o Earlier timing (not during orientation) and more time to submit application
     o Reviewing application itself for ease of completion
   • Scholarships awarded to all three applicants: Erika Marquina (CHSS), Lori Yi (CVPA), and Michelle Gnoleba (SRHT/CEHD) – congrats!
   • Remaining scholarships given based on nominations from colleges (recipients to be announced)

3) Banner Update for Advisors
   • Most steering committee members attended the Banner info session a few weeks ago
   • Following the info session, the Registrar’s Office asked if MAAN already had a training document for advisors that could be updated for the new Banner version
   • Advising 103 has a resource with helpful Banner codes for advisors but nothing beyond this because Banner is not a system we maintain/train on
   • Discussed whether we wanted to develop something further or provide recommendations to the Registrar’s Office for what to include on a training document that they would create
     o Consensus on providing recommendations not a new “training”
     o Google doc will be created in which we can input suggestions for what Banner information would be necessary and helpful for advisors to know

4) External Committee Involvement and Information Sharing
   • None, committees are not currently meeting
5) Internal Sub-Committee Updates

- AMP: newest cohort has 17 participants with diverse representation across colleges, departments, University Life, and undergrad/grad advisors. Launch event scheduled for August 14.
- LOL: schedule for 2018-19 has been identified and the committee is working to finalize speakers. Schedule will be posted/announced shortly.
- MAC: successful summer curriculum meeting during which each module added back-up instructors. Still working on panelists for Advising 105. Schedule will be posted/announced shortly.
- RAW: no updates
- Social: no updates but a newsletter will be released before the start of the fall semester.
- Web: no updates

6) Other Announcements

- Voting for the next MAAN co-chair will likely take place at the November 30th meeting.
- Three colleagues in the School of Business are leaving Mason: John Kahle, Mark Hatcher, and Beth Hesse. The positions will be posted soon to the Mason job site (internal and external).
- Two new colleagues in CVPA: new School of Music advisor and Lauren Wagner in the Assistant Director of Undergraduate Advising position.
- We sadly lost a colleague in the BIS program, as Linda Hemm passed away on July 20.