

## AGENDA

MAAN Steering Committee

March 29, 2019

Student Union 1508

10:00am-12:00pm

1. Activity – Facts about us  
Fun facts – both Rick and Wayne are vocalists, and Terri has a mutilated tongue. 😊
2. Treasurer report - **Lori Yi**
  - We still have \$2K to spend with a deadline of May 31 for this fiscal year's last purchase.
  - Do we want to consider asking the colleges for less next year so we don't end up with unused money?
    - PD subcommittee wants to add NACADA conference attendance scholarships for both the regional and the national conferences.
    - Wayne pointed out that the drive-in conference will also require payment, so perhaps we consider a scholarship for that as well.
  - Please let Lori know if you have any new proposals. On her radar already:
    - Signs for RAW
    - 5-10 NACACA membership scholarships
    - 2 NACADA webinars
3. NACADA Drive-In update: **Leslie Durham**
  - Smriti and Leslie attended the regional NACADA conference and learned all sorts of good things. Some key presentations were:
    - Advisor Training Program (similar to what we do with MAC)
    - A session on the 'middle' or 'invisible' students (not the high achievers and not those in jeopardy of academic action, but the large group in the middle)
    - A session on how advisors can tap into their own mix of identities to connect with different students.
  - Update on our own drive-in:
    - Next month is when the timeline and action items will really start
    - A great keynote speaker has been identified (NACADA President Karen Archembault), but we are not advertising that yet (so shhh).
    - There will be four sessions with 5 breakouts each, as well as poster presentations
    - Working theme: *The Community of Advising – Creating Connections and Building Relationships*
    - Goal will be to connect Mason with other universities
    - Registration will open June and close in July. Wayne asked if that could open a bit earlier to allow for folks to put that cost on this fiscal year.
    - Expecting 250 people
    - Does not replace individual VA, MD or DC drive-ins
4. Orientation update- **Rick Gray**
  - Registration is going strong through TargetX – so far 222 transfers signed up for the May 7<sup>th</sup> session (note – that number has most likely changed by now)
  - Students can now request a waiver of the new student fee and notify if they plan to withdraw their application through the TargetX portal – which is much better
  - Rick's goal is to send out regular reports of transfer students with email addresses so that units can contact about pre-advising
5. Academic Unit/Department Informational Share- **Everyone**
  - a. ADVANCE – close to launch date – was slated for 4/1 but being delayed until 4/15 – marketing for the next term did start on 4/1
    - i. Up to 100 pathways pending NVCC approval
    - ii. Last success coach hired
    - iii. Next faculty summit – 10/15/19

- iv. If your department wants to define the relationship with the success coaches and/or outline some communication plans around that, please reach out to Rita Snyder-Furr to coordinate a meeting with the success coaches.
- v. Lots of funding supporting ADVANCE has been received
- vi. Transfer Virginia initiative is trying to streamline the transfer student experience across the Commonwealth – you may start to see this around a ‘passport’ of courses articulating state-wide
- b. CEHD – new curriculum is still being finalized as it relates to the advising structure. Pre-Ed will still be advised as in the past; licensure will move on to the program advisor
- c. BIOE – new accelerated masters for the fall
- d. VSE – changes to the ECE curriculum are coming; there is no more BIOE concentration – pushing students to the minor. IST Department name changes: concentrations INFS (Information Security) is now Cyber Security (CYBR) WDM (Web Development and Multimedia is now Web Development (WDev) and the elimination of the ITE (Information Technology Entrepreneurship) concentration.
- e. COS – Assad has a second job now as the advisor for Chemistry; study elsewhere forms need two signatures BEFORE coming to Assad
- f. SER – soft launch of the ‘One Stop Shop’ will be Friday, July 19 in the space currently occupied by the Enrollment Central Desk in SUB1. Version 1.0 will incorporate Student Accounts, Financial Aid, and the forward-facing elements of Admissions; Registrar comes in version 2.0
- g. BUS – not advertising the BS in BUS for fall – that will start 202010; new minor in Government Contracting; advising hours available until 8PM on Mondays/Tuesdays during the academic year
- h. CVPA – new Animation minor and new Web Design minor

## 6. External Committee Involvement and Information Sharing

- a. AAC – presentation on Handshake
- b. APAC – meetings will continue
- c. RAC -
  - i. New tab in the catalog called ‘Addenda’ which includes policy and catalog updates before the release of next year’s catalog
  - ii. The Registrar’s office is dealing with an avalanche of SUBS forms – Tom and Johanna will be reprising their road show to colleges to try and tighten that up
  - iii. Discussing potential increase in number of degree conferral dates
  - iv. WL process change moves to 48 hours – not sure when that will be formally communicated by the Registrar’s office, so please inform your students now.
  - v.

## 7. Internal Subcommittee Updates

- a. AMP – closing on 5/14 – it was a great year. Will call for new mentors/mentees in July.
- b. LOL – INTO Mason session was this week
- c. MAC – summer session dates are on the website
- d. RAW – went well at the JC; slower at Southside
- e. Social – watch for fun summer dates
- f. Web Team
- g. Professional Dev
  - i. Official announcement and flyer for the NACADA Membership scholarships has gone out on MAAN and is on the website.
  - ii. Phrasing of eligible applicants was edited to incorporate a wider range of staff and faculty who have advising as a part of their role.
  - iii. Deadline is 5/10 – winners will be announced the week of 5/20 to allow completion of logistics by end of fiscal year.
  - iv. PD subcommittee would like to have the membership scholarship application open year-round, with only a short month or so when it’s down during review.
  - v. 2 webinars are planned – 4/24 Expanding Mindset; 5/22 Communicating with Students in Their Own Language.
  - vi. The PD subcommittee discovered that some older webinars are actually available for free on YouTube. They are reviewing them to determine how current the information is.
  - vii. Proposing a NACADA LOL in the fall to allow new advisors the opportunity to better understand the organization, benefits of membership and conferences.

May 31<sup>st</sup> – Student Union 1508  
June 28<sup>th</sup> – Student Union 1508