

MAAN Steering Committee, 3/25/16

1. AAOY Recap – Lynn Wildman talked about the fact that the details and format of the event have changed and there are no longer opportunities for professional development attached to the lunch. Thoughts and comments were encouraged from the group on the format moving forward and the possibility of having MAAN partner on this to manage funding issues. We could also think about forming a sub-committee that would think/find appropriate professional development opportunities for MAAN. Advisors who have presented at the NACADA conference could also present at the lunch however this may restrict the date for the luncheon. The group will revisit this subject in the MAY meeting.
2. SCAR representation on the steering committee will change from Nathaniel to Sara Kincaid
3. HR recognized Advising Award – Erin and Jon re-introduced this topic. Lori Roth from HR has also brought up the topic of having a peer-nominated Advising award. One reason for having another award would be to feed into NACADA awards. NACADA regions have several levels of advising awards and if we plan on similar ones at GMU then we have automatic nominations to send to NACADA. Erin and Jon will take this forward with another volunteer for the steering group. They hope to have a quick turn around time on this based on if this is introduced into the September HR awards cycle or pushed out to spring to be included in AAOY luncheon
4. Patriot Preamble – This has now moved to Friday afternoon before classes start and Lynn Wildman wanted to know if there are any conflicts with other college events planned on the same afternoon. CVPA has moved lots of new events to that Friday afternoon which will lead to conflicts but no other schools have anything planned. Also Welcome Week has been changed to WELCOMETO and will be 3 weeks long. The schedule will be finalized in April.
5. New FERPA Form was introduced by Assad Khan (via a pre-recorded video). The form will not have the “forever” option to release information anymore; Instead it will be one time release or on semester. Jeannie has re-shaped the top paragraph but has some more changes to make like including summer semester. This form is not live yet. There was also some discussion about the chain of command on the new form and who can enter the hold in INB based on which office processes the paper form.
6. Enrollment Central office now also has an office at the PW campus. We need to re-shape the language on the cards so that advisor functions are not muddled with registrar functions. This will also be re-visited by the steering group in April with suggestion for updated language. Someone also asked about the target audience for these cards. Do both freshmen and transfer students get this card?
7. External Committee information sharing as included by Assad in the agenda.
8. Internal Subcommittee updates:
 - a. RAW: Student help worked very nicely but there was no way to track if the student worker did not show up for their shift.
 - b. GRAS: Erin will transition out because of her new role. Sara Kincaid and Lynn Wildman will join.
9. Co-Chair nominations will be made in April meeting as Lynn’s term is ending soon.
10. Registrar’s office: Applications to file intent to graduate in Fall will go online on April 5th. An email will be sent from the registrar’s office. There is also talk about making the sub/waiver form online and have advisors fill this out.