MAAN Steering Committee Meeting Minutes, 10/27/17

1. Mason/VCCS Academic Advising Symposium (December 15th) – Update and request for volunteers
   a. You should have received a save the date from Wayne Adams. ADVANCE will be the topic. NOVA will be the only school there.
   b. This event does not have an advising focus. Online advising will be a topic and a factor moving forward. There will be no College 101 sessions during this event. There will be a focus on partnerships. Pathway RN to BSN and Teacher Education may be a focus. The event will be more workgroup oriented instead of surface level.
   c. Possible Discussion Points: NOVA wants more collaboration. What is important to the administration? What’s next? What are the current research trends?
   d. There are 20 programs in this launch.
   e. Wayne needs a logistics team for this event. He will be using peer advisors during that day. If you are interested in assisting, please contact Wayne directly and let him know how you would like to be involved.
      i. Heather Anderson, Amira Al-Khulaidy, Cheryl Howe, Maria Perez-Brodeaur, Hermione Pickett, Erika Marquina and Barbara Moorman volunteered.
   f. Breakfast and lunch will be served at the event.

2. Lynn Wildman had a baby girl. Her name is Ada. A card was sent around to wish her congratulations and best wishes.

3. Call for Co-Chair Nominations
   a. Troy Lowery has one more meeting left and then he is done serving as co-chair. He asked for suggestions for co-chair and told the committee that they could also send names of nominees to him via e-mail.
   b. The time that the Co-Chairs (Senior and Junior) serve is staggered by 6 months. Troy’s replacement will serve with Smriti Kansal for 6 months then Smriti will need to be replaced. Co-chairs help to identify initiatives that they want to be pushed, put together agenda etc.
   c. During the meeting Leslie Durham, Heather Anderson, Erika Marquina, Lori Yi, Amira Al-Khulaidy and Michelle Gnoleba were nominated. Lori Yi removed her name because she will be on maternity leave from March to June! 😊😊

4. Onboarding OFPS – to do or not to do?
   a. The committee discussed the possibility of Orientation and Family Programs (OFPS) making a financial contribution to/joining MAAN. The OFPS financial contribution would be quite high because they serve all of our students. Our bylaws do not allow any entity outside of a college to have voting rights. Isaac Agbeshie-Noye from OFPS offered up excusing himself from the conversation if we thought it was inappropriate for him to be there while the conversation took place. Isaac noted how it seems natural that OFPS be a part of the network but understands that the current structure may not allow for that. He would like to establish expectations and understands that he is a guest. The group was fine with him participating in the conversation. Thoughts from Jeannie Brown Leonard: 1) Could OFPS goals be met via Academic Advising Council. 2) Suggested advising orientation polo shirts to provide recognition at Orientation. Heather Anderson thinks that we should consider categories for membership. Respect the structure we already have but have affiliate members and acknowledge how that affiliate member works with MAAN. Troy mentioned there is so much overlap with OFPS and he would like to advance our partnership. Wayne also noted that there is no expectation in the bylaws that state that you must pay. This is all about voting and how we make decisions. The relationship with orientation has changed. As a group we used
to be more involved. What is the end goal for Orientation? Registration? Technology?
What do we need to cover? Heather stated that we are not the “official” advising group. Does the definition of goals go through the Academic Advising Council or for Isaac, is it better to have a structural or grass roots experience. There is less red tape on our side. It he wants to take this up to upper admin then maybe Academic Advising Council might be more appropriate. Isaac, was not thinking about that. He thinks that he can get more info from people who are working at ground level. This is a space where we can have challenging conversations earlier. Identify barriers and address those vs continuing to reiterate the problems. Figure out solutions and advocate vs having an exchange of feedback. Heather, suggested having an event significantly before orientation to discuss goals, help to coral the schools to chat about advising because each school does things differently. The event could be used as a training. Regarding the financial contribution from OFPS, Wayne suggested that maybe it’s not a contribution for MAAN but it is used to pay for this prep-day/experience. Jason King likes having OFPS here at the meetings. The ability to vote could be discussed later. Wayne doesn’t want to set up the expectation that you have to pay to play. It’s not about money it’s about having a partnership. Isaac mentioned that two OFPS staff are now going through the MAC program. He stated that whatever OFPS can do as far as investing in the network, they would like to do. There are plenty of ways for MAAN and OFPS to collaborate. Next steps for Isaac: Put together a draft of expectations for OFPS, what MAAN membership would achieve etc. Be sure to differentiate between this group and Stakeholders in this document. Get together with Lori, Smriti and Troy to prepare to talk about this at the December meeting.

5. External Committee Involvement and Information Sharing
   a. AAC (Troy Lowery)
      i. November prelude will be expected students instead of perspective students
      ii. INTO course subject codes will be changed to INYO (International Year One)
      iii. OFPS (Issues discussed at AAC were also discussed at this meeting and are detailed below.)
      iv. CEHD – Academic Advising Summit: Ivory Berry gave a great presentation about the summit. We will be inviting him to come and chat with us about the event.
   b. APAC (Heather Anderson)
      i. Selective Withdrawal: The group didn’t meet but is revisiting the co-requisite (lab and lecture) Selective Withdrawal process. Withdrawing from these classes would count as one withdrawal. As of today, these withdrawals counts as two. If this practice changes, Selective Withdrawals from CHEM 211 and 213 have to processed as 2 withdrawals but will only count as 1. This is informally happening now. We can do this now but if made more significant changes faculty senate approval would be required. Dawn Kelley explained how a Selective withdrawal looks an SFAREGS in Banner (WE Registration code). Dawn also explained that selective withdrawals can be viewed and counted on SFARHST. This is a query screen. More to come later.
      ii. Last Day to Drop: APAC is also talking about the last day to drop. There are financial aid concerns regarding how late withdrawals show up on the transcript.
      iii. Honor Code: If a student has been charged with an Honor Code Violation they are not allowed to drop classes. How do you feel about this? The student may not want to stay in the class when an instructor has charged them with cheating. Terri Bevilacqua has been at schools where they allow the students to
drop but if found guilty the course gets put back on the transcript. Heather will bring this subject to the APAC sub-committee.

c. Faculty Senate
   i. The Senate has determined that Repeat Courses and Termination from Major are separate. The course repeats do not have to link to termination. Lori will send the language to the MAAN listserv.
   ii. The Foreign Language Requirement is moving from 3 credits to 6 credits. If students need to take 210, they need to do that now.

6. Internal Subcommittee Updates
   a. AMP: There was a winery visit last Friday. They are planning an outdoor hiking trip in November.
   b. LOL: Adult degree completion session next week
   c. MAC
      i. The dates are available for the January Winter Break Sessions.
      ii. They are meeting to talk about dates for spring. MAC 102 will probably be in February.
      iii. There are around 23 to 25 attendees per session.
   d. RAW: The event started off rocky but ended well. They are combing thru data and will present it at the next meeting.
   e. Social: Getting together to put together care packages. This event is still in the planning stage.
   f. Web Team: No updates

7. Announcements
   a. BIOL 104 is no longer being offered. Please use the MAAN listserv for these types of announcements.
   b. Webpage of approved courses that are not in the catalog but will meet Mason Core
      i. http://masoncore.gmu.edu/recently-approved-courses-2/
   c. Transfer students: There is one IT bridge course. Others have been removed. There is some concern about students who are coming from NOVA who have been following a different path. They are trying figure out how many students this change will impact. CAART is working with Sharon Caraballo to find out how this will be communicated.
   d. School financial contributions to MAAN: We have not heard back from SCAR, COS, BUS, and CEHD.
   e. OFPS
      i. Registration for orientation will begin on November 1st.
      ii. Single sign-on has begun. Students will need to establish their mason e-mail and password to logon and register for orientation.
      iii. Orientation days: December 11th and 12, January 12th and 17th
      iv. Time tickets open on 12/11 at 6:00 a.m.
      v. The two sessions in December are an attempt to have a better idea of enrollment and to decrease late admits.
      vi. Family Weekend begins on November 10th.